



Police & Crime Commissioner for Cleveland
Cleveland Police Headquarters
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Website: www.cleveland.pcc.police.uk

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Report of the Police and Crime Commissioner to the Chair and Members of the Cleveland Police and Crime Panel

18th July 2013

Decisions made by the Police and Crime Commissioner for Cleveland

1.0 Purpose of Report

1.1 The purpose of this report is to provide Members of the Cleveland Police and Crime Panel (PCP) with an update in relation to the decisions made by the Police and Crime Commissioner (PCC), between 20 May 2013 and 1 July 2013.

2.0 Background

2.1 The Police and Crime Commissioner will make all decisions unless specifically delegated within the Scheme of Consent / Delegation. All decisions will demonstrate that they are soundly based on relevant information and that the decision making process is open and transparent.

2.2 A decisions forward plan is published on the PCC website (www.cleveland.pcc.police.uk) which includes items requiring a decision in the future. This can be seen attached at appendix 1 to the report.

2.3 Each decision made by the PCC is recorded on a decision record form with any necessary information attached.

2.4 Once a decision has been made and signed by the PCC, a detail of the decision is entered onto the decision summary register. Decisions are recorded on the PCC website with any associated correspondence.

2.5 Decisions relating to private / confidential matters will be recorded; however it may be appropriate that full details are not published.

3.0 Decisions of the Police and Crime Commissioner

- 3.1 Since the last meeting of the Police and Crime Panel eleven decisions have been made (reference 25 onwards) covering the period 20 May 2013 – 1 July 2013.
- 3.2 All decisions made since January 2013 can be seen on the decision summary register as attached at appendix 2 to this report.

4.0 Implications

- 4.1 All decisions including financial, legal, equality & diversity, human rights act, sustainability and risk are included within the decision record form of each decision that the PCC makes.

Background Papers

The below background papers are available from Rachelle Kipling at the Office of the Police and Crime Commissioner for Cleveland.

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Decision Making Structure and Recording Decisions Policy
Decision Record Forms

FORWARD PLAN
SCHEDULE OF DECISIONS LIKELY TO BE TAKEN / ISSUES LIKELY TO BE CONSIDERED BY THE
POLICE AND CRIME COMMISSIONER FOR CLEVELAND
JULY 2013

This Forward Plan sets out the decisions that the Police and Crime Commissioner intends to make. This Plan is updated and published on a monthly basis.

| Report Expected | Decision | Further Details |
|------------------------|----------------------------------|--|
| June - September 2013 | Sale of Ladgate Lane | Decision required on the sale of Ladgate Lane |
| July 2013 | Vehicle Hire | Review of Contract |
| Early Summer | Regional Collaboration Agreement | To sign off official governance arrangements between North East PCCs |
| Early Summer | Pay Model | Agree the new pay model following Job Evaluation |
| August 2013 | Vehicle Repairs and Maintenance | Review of Contract |
| Aug - Sept 2013 | Vehicle Data Recorders | Review of Contract |
| Aug - Sept 2013 | Fuel Cards | Review of Contract |
| September 2013 | Stage 2 Transfer | Decision required on stage 2 transfers. |
| Oct - Nov 2013 | Mobile Phones | Review of Contract |

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|----------------|-----------------|--------------------|
| January 2014 | Arrest Referral | Review of Contract |
| Jan - Feb 2014 | Audit Services | Review of Contract |

Note: Stage 1 Transfer took place in November 2012 – all police staff transferred from the Police Authority to the PCC (except for police officers). The Police Reform and Social Responsibility Act 2011 created two Corporations Sole, the PCC and the Chief Constable. Stage 2 is the statutory transfer of staff from the PCC to the Chief Constable and needs to be complete by 1st April 2014.

Decision Summary Register

| DECISION REF NO. | DECISION MADE BY | DETAILS OF DECISION (& AUTHORITY IF APPLICABLE) | DATE AUTHORISED |
|------------------|------------------|---|-----------------|
| 25 - 2013 | PCC | Approve the change to the Steria contract to provide an upgraded mobile working solution for front line Policing | 10/06/2013 |
| 26 – 2013 | PCC | Change to the management of the Police Property Act Fund | 13/05/2013 |
| 27 – 2013 | PCC | Approval of the Office of the Police and Crime Commissioner Gifts, Gratuities & Hospitality Policy | 13/05/2013 |
| 28 – 2013 | PCC | Approval of the Interpreting and Translation Contract | 19/06/2013 |
| 29 – 2013 | PCC | Approval of the Emergency Boarding & Glazing Services Contract | 19/06/2013 |
| 30 – 2013 | PCC | Approval of the Minor Works Contractor Framework | 19/06/2013 |
| 31 -2013 | PCC | Approval to obtain funding from the Disclosure Barring Service (DBS) to cover the costs associated with the Disclosure Team | 25/06/2013 |
| 32 – 2013 | PCC | Approval of Section 106 Agreement in relation to Cleveland Police Headquarters, Ladgate Lane | 26/06/2013 |
| 33 – 2013 | PCC | Request of £17k to extend the working hours of Street Triage Team Pilot Project (will now cover 7 days a week 12am – 12pm) | 28/06/2013 |
| 34 – 2013 | PCC | Approval of the Annual Governance Statement as reviewed and scrutinised by the Audit Committee | 27/06/2013 |
| 35 – 2013 | PCC | Approval of the Code of Corporate Governance as scrutinised and recommended by the Audit Committee | 01/07/2013 |